

Invoice

Date: August 16, 2024

From

Kelley Boymer

Bill To

TEDxHartlandHill

Digital Marketing and Communications Contracting Work		
Date	Description	Price
8/2/24	Post reel, share Trina to stories (1 hr)	\$40
8/5/24	Plan week, plan posts, emails (3 hrs)	\$120
8/6/24	Meeting with marketing team, edit videos, create posts (3 hrs. 30 mins)	\$140
8/7-8/8	Posts (1 hr.)	\$40
8/12/24	Posts (30 mins)	\$20
8/13/24	Meet with Trina/Deb, plan August calendar, listserv post, delegate tasks, emails (3 ½ hrs)	\$140
8/14/24	Text for posts and ads, Meeting with Nori/Jen, video in barn with Deb (3 hr)	\$120
8/15/24	Emails, communication, editing posts, editing social, sharing, etc. (2.5 hrs)	\$100
		Total: \$720

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